



Manhasset Bay Protection Committee

Minutes: September 17, 2020, 7:30pm

Zoom Video Conference

Attendance: Bob Keane (Chairman, Port Washington North), Ray Herbert (Plandome), Jill Monoson (Thomaston), Kevin Braun (Town of North Hempstead), Mike Malloy (Baxter Estates), Jennifer Wilson-Pines (Manorhaven), Annie Mendelson (Great Neck), Jed Siegel (Plandome Manor), Irene Holak (NYS Department of State), Tom Devaney (Town of North Hempstead grants), Stephen Klyce, Sarah Deonarine (Director)

Welcome & Introductions

In the light of novel coronavirus, we are meeting virtually as allowed by EO 202. To stay in compliance with EO 202, we have to provide to the public a transcript of this call, so, as a reminder we are being recorded. For introductions, please say and spell your name and mention if you are the designated representative.

Water Quality Improvement Plan/Project (WQIP)¹ kick-off meeting with NYS Department of State (awarding entity)

- Grant project: history and background
 - Deonarine gave a quick background of the Committee and the previous WQIP and also explained that Deonarine is the Director and deals with the day-to-day activities of the Committee. The Committee is responsible for reviewing and voting on motions brought before it. All members are considered equal partners.
 - The timeline in the contract is Feb 1, 2020 start to Jan 31, 2025.
 - Total project amount is \$166,676; which is broken down: \$125,000 state, \$41,667 local match
 - Holak lead a review of the project work plan. Deonarine pointed out that the prepared RFP for a consultant is basically the relevant parts of the work plan put into a Town of North Hempstead template.
- Project requirements
 - Holak stated that DOS will ask for copies of where RFP is advertised
 - Braun clarified that the Town puts the RFP on their website and doesn't usually publish in a newspaper for non-construction projects. Holak requested that we send the website to which the RFP is posted.
 - There are several meetings throughout the course of the project, but DOS does not have to participate in second project meeting and other meetings, but would still need to be notified. Per contract, minutes would need to be submitted for the meetings. DOS is not required to be on the call but will need to be notified through the minutes. However, DOS will participate in the 3rd Public Participation/Outreach meeting.

¹ This document was prepared with funding provided by the New York State Department of State under Title 11 of the Environmental Protection Fund.

- DOS prefers draft documents be sent in Word for ease of editing.
- DOS requires quarterly WMBE reporting (Women and Minority Owned Business)
- Project status reports are required only twice per year (June 30 and Dec 31). Braun clarified for the Director that the Committee doesn't necessarily look at the project status reports. The Director will simply report out at next Committee meeting.
- The final project status report has to identify that it's the final one.
- The Town/Committee has to show a match of 25% for full State funds to be received in payment request sent to DOS. Match is NOT required in every payment request.
- Roles and responsibilities:
 - Local Project Coordinator: Sarah D
 - DOS Project Manager: Irene H
 - Municipal representatives (Committee)
 - A consultant will be procured, and
 - Municipal counsel/support is provided by the Town
 - Advisory sub-committee is needed for review of applicants and possibly other tasks

Discussion & Motion points:

With a quorum established as of 8:36pm, the Committee moved forward with the following motions:

- Kevin Braun made a motion to form a sub-committee for review of applications, composed of: Sarah Deonarine (director), Bob Keane (chairman), Kevin Braun (TNH), Jennifer Wilson-Pines (Manorhaven and No. Shore Audobon Society). Jennifer Wilson-Pines seconded. The motion passed unanimously.
- A motion to finalize the RFP and submit to the Town Board for approval to advertise was tabled until the October 15 meeting.
- Jennifer Wilson-Pines made a motion to approve the meeting transcription by MGR reporting at a cost of \$4.45 per page, not to exceed \$800. Jill Monoson second. The motion passed unanimously.
- Ray Herbert made a motion to approve the minutes of April 23, 2020. Annie Mendelson seconded. The motion passed with one abstention.
- Kevin Braun made a motion to approve the purchase of a new laptop and associated accessories as needed for the Executive Director, not to exceed \$3,000. Mike Molloy seconded. The motion passed unanimously.
- Jennifer Wilson-Pines made a motion to sign-on to the TNC letter to the Governor, assuming no negative Committee comments received by September 24th as prepared. Kevin Braun seconded. The motion passed unanimously.

There was a brief discussion about the annual beach clean-up with Deonarine noting the changes due to covid.

A brief discussion was held about whether the Committee provides oil-absorbent booms and socks to the Town. The consensus was that, no, the Committee does not supply these things. When the Committee has provided these items in the past, it was based on a grant, but it is not the Committee's duty to provide.

Updates:

- 2020 Dues – still waiting on Nassau
- Waterfront Advisory Committee (WAC):
 - Dredging to begin Oct 1 at Manorhaven Boat Ramp
 - May be asked to help convince the Town to include added cost of dredging extra areas around Town Dock to the 2022-2023 capital plan. Not a water quality issue.

- Sarah Deonarine, Executive Director ●
- Email: mbpcExec@gmail.com ●
- www.manhassetbayprotectioncommittee.org ●

- Leeds Pond culvert is being repaired
- Town is getting a new patrol boat
- Steve Klyce was appointed to the Committee as the community member
- Town is writing a protocol in case there is a verified shark siting in the Bay
- Thousands of cow nose rays were seen in the Bay, which is a new occurrence.
- Long Island Sound Study Citizens Advisory Committee (CAC):
 - The Committee again participated in the social marketing campaign
 - LISS choosing what their priorities will be for the next 5 years and the Director has provided comments on that
 - Huge sum of funding
 - Last meeting of the CAC was entirely devoted to public access opportunities.
- Community-based social marketing training is next week and it's free. Deonarine will be attending.
- Deonarine bought a new domain name over the summer. The two current MBPC domains are: manhassetbayprotectioncommittee.org and manhassetbay.net
- DEC Water quality monitoring – the Town has executed a contract with Dvirka and Bartilucci to prepare a QAPP and DUAR and the project moving forward. The grant is set to expire this year, but the North Shore Protection Committees are already working on a 1-year extension.

Municipal updates

Village of Manorhaven (Jennifer Wilson-Pines): The Manorhaven mayor and trustee kept their seats in the recent election. Wilson-Pines also noted that there is an early migration of species this year.

Upcoming meetings and events:

- Next meeting: October 15, November 12
- On-going: beach clean-up on your own until the end of the year

Jill Monoson made a motion to adjourn at 9:20pm.